

The International Institute of Akron (IIA)

207 East Tallmadge Ave. Akron OH 44310-3298

T: (234)312-0155 F: (330)376-0133 E: volunteer@iakron.org

HOURS: Monday-Friday 8:30 AM- 4:30 PM



**Volunteer Application
Tutoring Program and Conversational Partner Program
You must be 18 years or older to participate**

Please return the completed application (mail or email or in-person) to:
Volunteer Coordinator by **February 24, 2017**. See contact information above.

Please read the fliers about the two programs, and select the one(s) you are interested in participating

- Tutoring Program
 Conversation Partner Program
 Both
- Which form(s) you are interested:
- Group
 One-one-one

| Applicant Information | | | | | |
|---|----------------|------------|----------------------------------|--------------|--|
| Full Name | | | | Today's Date | |
| Cell Phone | | Home phone | | Work Phone | |
| Address | | | | | |
| Your Age | 18-25 | 25-40 | 40-60 | 60 and over | |
| Emergency Contact Information | | | | | |
| Full Name | | | Relationship to you | | |
| Cell Phone | | Home phone | | Work Phone | |
| Contact with the International Institute of Akron | | | | | |
| Have you ever worked or volunteered with IIA? Yes/No: If "yes", in what capacity? | | | | | |
| How did you learn about volunteering at IIA? | | | | | |
| Are you volunteering to meet a requirement? Yes/No: If "yes", please explain... | | | | | |
| Education | | | | | |
| Name of High School, City & State | Diploma or GED | | Completed or in-progress date(s) | | |
| Name of College, City & State | Degree | | Completed or in-progress date(s) | | |
| Name of College, City & State | Degree | | Completed or in-progress date(s) | | |

| Language Skills – Language(s) and proficiency level | | |
|---|--------------------------------|-----------------------|
| | | |
| | | |
| Certificate/License | | |
| Please list any certificate or license you have | | |
| Current Employment | | |
| Organization: | Description of Service: | Service Dates: |
| | | |
| Previous Employment | | |
| Organization: | Description of Service: | Service Dates: |
| | | |
| Organization: | Description of Service: | Service Dates: |
| | | |
| Organization: | Description of Service: | Service Dates: |
| | | |
| Program Related Questions | | |
| Hobbies and Interests (technology, cars, nature, sports, cooking, movies, travelling, etc. Be specific.) | | |
| <p>What subjects/topics are you confident to teach (e.g. English, math, science, social science, life skills, computer skills, any professional knowledge or skills, etc.)?</p> | | |
| Anything else I should know? | | |

Availabilities

The more spaces you mark, the greater the chance you will be paired with a partner

| | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|------------|--------|---------|-----------|----------|--------|----------|--------|
| 8:00 a.m. | | | | | | | |
| 9:00 a.m. | | | | | | | |
| 10:00 a.m. | | | | | | | |
| 11:00 a.m. | | | | | | | |
| 12:00 noon | | | | | | | |
| 1:00 p.m. | | | | | | | |
| 2:00 p.m. | | | | | | | |
| 3:00 p.m. | | | | | | | |
| 4:00 p.m. | | | | | | | |
| 5:00 p.m. | | | | | | | |
| 6:00 p.m. | | | | | | | |
| 7:00 p.m. | | | | | | | |

References

Please provide two people who you know that are NOT your relative(s)

| | | | |
|--------------|----------------------|--------------------|---------------------|
| Name: | Relationship: | Time Known: | Phone/Email: |
| Name: | Relationship: | Time Known: | Phone/Email: |

Other Volunteer Opportunities

If you are interested in more volunteer opportunities, please contact the volunteer coordinator

Background

Have you ever been convicted of a misdemeanor (excluding traffic violations, unless alcohol or drug related)? If "yes", please indicate dates and explain the conviction.

Have you ever been convicted of a felony? If "yes" please list, the dates and explain the conviction.

Please note: IIA requires all applicants to submit to a background check and fingerprinting. While a conviction doesn't necessarily disqualify an applicant, it will be taken into consideration. Additionally, volunteers and interns must agree to inform IIA immediately of any change to their status.

Agreement and Signature

I certify that the information I have provided in this application is true and complete to the best of my knowledge. I understand that if any information given is not true, I may be denied volunteer placement or dismissed from my service. If accepted as a volunteer, I will comply with the values, policies and procedures of the International Institute of Akron as presented by the Institute staff. I clearly understand that, as a volunteer, I am not entitled to compensation or fringe benefits of any kind. I also will submit a criminal background check for which I may or may not be charged and understand I am not entitled to reimbursement of any kind. The International Institute of Akron may also conduct a criminal background check on my behalf. I hereby release and hold harmless the International Institute of Akron, its employees, directors, officers, and agents from any and all claims, costs, damages, losses, liabilities, including attorney fees or expenses related to IIA's processing or accepting of this application.

[Volunteer Signature-Written or Electronic] [Date]

[Printed/Typed Name] [Date]

[Parent/Guardian Signature if Under 18] [Date]

[Parent/Guardian Printed/Typed Name if Under 18] [Date]

Our Policy

It is the International Institute of Akron's policy to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. The International Institute of Akron reserves the right to deny an application based on a criminal history record.